

# Abigail Cassell

Music Educator & Private Instructor (Piano, Voice, & Flute)

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## **PRIVATE LESSONS:**

30 minute or one hour lessons are scheduled once a week. Additional lessons may be scheduled to help students prepare for an upcoming audition or recital. Lessons are taught during the academic school year in the Masconomet Middle/High School Chorus Room.

## **BE PREPARED:**

### **Quality Practice Time**

Students are expected to practice their repertoire on a regular basis (time will be allotted on student practice sheets). Parents should continually encourage their child to practice and be actively involved. Practice time should take place in a quiet, well-lit, and interruption-free area. Student's growth will occur significantly faster if practice takes place at a consistent time each day.

### **Lessons**

Students should bring all current repertoire, theory books, and a notebook to each lesson. Students should be ready to learn and remain focused during lessons in order to continually progress throughout the year

## **PAYMENT:**

The Masconomet Music Dept. requires a \$50 registration fee (per family) at the first lesson of the 2017-2018 school year. Registration checks should be made out to *Masconomet Regional School District*.

One payment plan is available. Payment must be given on a **monthly basis in advance of that month**. All planned absences must be stated at this time when handing in the payment to avoid being charged. If the teacher has to cancel a lesson already paid for (sickness, weather, or family emergency reasons) a free make-up lesson will be given or a credit will be applied to next month's lessons. Lesson payments should be made at the first lesson of the month in cash or check (addressed to Abigail Cassell). If the balance is not paid by the agreed upon time, lessons will unfortunately be put on hold until the payment is made and your account made current. Each student will only be allowed two late payments during the school year without lessons being cancelled.

<b><i>Private Lessons</i></b>	<b>30 minutes</b>	<b>1 hour</b>
Flute/voice/piano	\$25	\$50
*Family discount	\$20	\$40
*Combination	N/A	\$45

\*Family Discount: If two or more family members take weekly lessons

\*Combination: Discount is offered to 30 minutes for one of the following: voice, piano, or flute and 30 minutes of a different instrument: voice, piano, or flute in back to back lessons, since slightly less content will be covered compared to a full hour lesson on one instrument.

**ATTENDANCE/CANCELLATIONS:**

Students are expected to arrive for their lesson on time. The lesson will not be extended if the student is late. However, if your lesson starts late due to the instructor, the full lesson time will be given.

If you know of an upcoming lesson conflict, your instructor must be notified at the beginning of the month during payment in order not to be charged. If a conflict arises after payment, parents may swap their lesson with another student or can cancel the lesson. A lesson cancellation must be given 24 hours before the lesson in order to be provided with a free makeup lesson. Refunds / credits are not given for lessons cancelled by a student. (Emergencies being an exception). If your child is sick and/or has a fever and has not been fever-free for 24 hours, please swap your child's lesson time with another student or cancel your child's lesson (24 hours before scheduled lesson to occur) and a makeup lesson will be provided.

**Studio Lesson Swap:**

Students have the option at any time to swap with another student for a time already booked in the instructor's schedule. Students are automatically enrolled in a shared Google Doc to allow for ease of swapping. The list includes students' names, lesson date and time, and best contact phone number and email. If you do NOT wish to be included in this list, or only want one form of contact listed (i.e. phone but not email), please let me know when you enroll.

Rules for Swapping :

- Once two students have agreed upon a swap, the lesson swap must be communicated with the instructor.
- Same-day swaps must be communicated via text message (978 -712-0978). If earlier, email is preferred.
- If there is a student miscommunication about a swap, no makeups will be offered.
- If two students arrive at the studio at the same time, the student who normally comes at that time will receive the lesson. No makeup will be offered to the other student and their original lesson time will be honored unless a further swap is agreed upon.

**RECITAL:**

Students are required to perform in studio recitals each year. Students must stay for the entire recital in order to show their support for other studio members.

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I understand and agree with all of the terms of Abigail Cassell's "Private Lesson Contract."

Student Name: \_\_\_\_\_

Birthday (for calendar purposes): \_\_\_\_\_

Parent Signature: \_\_\_\_\_

Contact Phone Number: \_\_\_\_\_ Student Allergies: \_\_\_\_\_